

Company Logo

Ecommerce Purchase Order

Company
Name
Address
Street, House No.
City
Zip
Phone
number

Date
PO

Vendor

Company
Name
Webist
Address
City, ZIP
Phone

Ship To

Attendee Name
Company Name
Address
City , ZIP
Phone

4/9/2024

SKU	Description	QTY	Unit Price	Total
SKU087598	Product A, Access Code Needed	50	\$100	\$5,000
SKU296276	Product B, Software License Needed	5	\$40	\$200
				\$0.00
				\$0.00
				\$0.00
			Subtotal	\$5,200
			Tax Rate	5.00%
			Tax Total	\$260
			Shipping	\$500
			Other	\$0
Comments			Total	\$5,960

Authorized By: _____

Date: _____

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